# Using a Braille Display to Access Captions in Zoom

Since no two people are the same, accommodations should be designed around individual users. The recommendations below may help optimize your experience.

## **Recommended Practices**

* Configure Zoom, screen reader, and device settings before joining the webinar.
* Within Zoom settings, disable the chat.
* Use transcripts rather than captions.

## **JAWS Settings:**

### Go into jaws setting center under the utilities tab. Go down to Braille then general and make sure the following is set and apply:

### Use F6 to move over to the settings window and tab to scroll past the Translation section ending with language profiles.

### Set the Braille mode to “structured”

### Move to the Panning section, make sure User Pan Mode is set to Best Fit

### Make sure the check box for pan by paragraph is unchecked

### Set Autopan mode to match manual panning

### Set Braille presentation and panning to always use DOM, if available

### Make sure the check box for reverse panning buttons is unchecked

## **Zoom Settings:**

### In your zoom meeting or webinar:

### Press alt to show meeting controls

### Navigate to more options for captions button menu

### Navigate down one level to view full transcript

### Use F6 to navigate through the zoom open windows

### Use the panning and arrow keys to move amongst the text

## **Screen Reader and Zoom Resources:**

For more information on optimizing your settings please see the resources below.

### [Zoom Meetings and JAWS (unimelb.edu.au)](https://www.unimelb.edu.au/accessibility/tutorials/zoom/zoom-meetings-and-jaws)

### [Zoom Accessibility - DLF Wiki (diglib.org)](https://wiki.diglib.org/Zoom_Accessibility#Closed_Captioning)

### [Zoom Video-Conferencing: Accessibility Practices for People who are DeafBlind – Helen Keller Services](https://www.helenkeller.org/resources/zoom-video-conferencing-accessibility-practices-for-people-who-are-deafblind/)

### [Hot keys and keyboard shortcuts - Zoom Support](https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0067050)

NVDA <https://www.perkins.org/resource/nvda-zoom-accessibility-add/>